**Attachment 17: Past Performance Relevant Experience Form (Document Verification)**

**Part 1: Project Identification (To be filled out by the Offeror)**

|  |  |
| --- | --- |
| Offeror Name: | Technuf LLC |
| Contractor Name if other than Offeror (Restricted Pool Only): | Click here to enter text. |
| Contract Number: | H98210-17-C-0001 |
| Order Number (if applicable) | Click here to enter text. |
| Project Title: | **Department of Defense, Defense Human Resources Activity (DOD – DHRA) - SharePoint Software Development & Administrative Support Services for Cloud Based IS Project** |
| Short Project Description | Technuf has been supporting DoD with all aspects of the SharePoint development and implementation as their prime contractor. The purpose of this project was to: •Implement New Web User Interfaces and Improve User Experience (UX)•Develop Custom SharePoint Applications• Evaluate & implement Enterprise Content Management (ECM) System• Track Customer Requests and IncidentsTechnuf is doing the entire SDLC process for DHRA on this project. We started off with requirements gathering, requirements analysis, design, and architecture. We are currently working on the implementation and have a solid plan for deployment and the Operations & Maintenance right after. |
| Prime or Subcontractor: | Prime |
| Contract Type: | Firm-Fixed Price |
| Period of Performance (PoP): | 02/2017-02/2020 |
| PoP if all options are exercised: | Base + 2 |
| Obligated Amount: | *$ 2,675,480* |
| Base and All Options Value (Total Contract Value): | *$ 2,675,480* |
| NAICS: | 541512, 541513, 541519, 518210, 541330, 541511 |
| PSC Code | D310, D306, D307, D308 |

**Part 2: Past Performance Reference Information**

1. **Contracting Officer (or Corporate Official for Commercial Experience)**

|  |  |
| --- | --- |
| Name: | Click here to enter text. |
| Title: | Click here to enter text. |
| Agency or Customer: |  |
| Phone: | Click here to enter text. |
| Email: | Click here to enter text. |
| Verification Method –  Choose One | CPAR Attached  Signature by Contracting Officer or Corporate Official certifies accuracy of ratings in Part 3  Signature by Contracting Officer’s Representative or Federal Program Manager certifies accuracy of ratings in Part 3 – complete Section (b) |
| Date: Click here to enter a date. | Signature of Assessing Official (Contracting Officer or Corporate Official): |

1. **Contracting Officer’s Representative (COR)/Federal Program Manager (FPM) (Complete only if COR/FPM providing signature verification)**

|  |  |
| --- | --- |
| Name: | Annette J. Stewart |
| Title : | Contracting Officer Representative |
| Agency: | DOD DHRA DMDC (Department of Defense – Defense Human Resources Activity) |
| Phone: | 831-583-4076 |
| Email: | Annette.j.stewart2.civ@mail.mil |
| Date: 10/29/2019 | Signature of Assessing Official (COR/FPM): |

**Part 3: Evaluation Areas (To be filled out by the Assessing Official)**

1. **Quality of Service**

|  |  |  |
| --- | --- | --- |
| **Rating** | **Adjectival**  **Rating** | **Definition** |
|  | **Exceptional** | Performance meets contractual requirements and exceeds many to the Government’s benefit. The contractual performance of the element or sub-element being evaluated was accomplished with few minor problems for which corrective actions taken by the contractor were highly effective. |
|  | **Very Good** | Performance meets contractual requirements and exceeds some to the Government’s benefit. The contractual performance of the element or sub-element being evaluated was accomplished with some minor problems for which corrective actions taken by the contractor was effective. |
|  | **Satisfactory** | Performance meets contractual requirements. The contractual performance of the element or sub-element contains some minor problems for which corrective actions taken by the contractor appear or were satisfactory. |
|  | **Marginal** | Performance does not meet some contractual requirements. The contractual performance of the element or sub-element being evaluated reflects a serious problem for which the contractor has not yet identified corrective actions. The contractor’s proposed actions appear only marginally effective or were not fully implemented. |
|  | **Unsatisfactory** | Performance does not meet most contractual requirements and recovery is not likely in a timely manner. The contractual performance of the element or sub-element contains a serious problem(s) for which the contractor’s corrective actions appear or were ineffective. |
|  | **Not Applicable** |  |

**Additional Comments:**

Click here to enter text.

1. **Schedule**

|  |  |  |
| --- | --- | --- |
| **Rating** | **Adjectival**  **Rating** | **Definition** |
|  | **Exceptional** | Performance meets contractual requirements and exceeds many to the Government’s benefit. The contractual performance of the element or sub-element being evaluated was accomplished with few minor problems for which corrective actions taken by the contractor were highly effective. |
|  | **Very Good** | Performance meets contractual requirements and exceeds some to the Government’s benefit. The contractual performance of the element or sub-element being evaluated was accomplished with some minor problems for which corrective actions taken by the contractor was effective. |
|  | **Satisfactory** | Performance meets contractual requirements. The contractual performance of the element or sub-element contains some minor problems for which corrective actions taken by the contractor appear or were satisfactory. |
|  | **Marginal** | Performance does not meet some contractual requirements. The contractual performance of the element or sub-element being evaluated reflects a serious problem for which the contractor has not yet identified corrective actions. The contractor’s proposed actions appear only marginally effective or were not fully implemented. |
|  | **Unsatisfactory** | Performance does not meet most contractual requirements and recovery is not likely in a timely manner. The contractual performance of the element or sub-element contains a serious problem(s) for which the contractor’s corrective actions appear or were ineffective. |
|  | **Not Applicable** |  |

**Additional Comments:**

Click here to enter text.

1. **Cost Control**

|  |  |  |
| --- | --- | --- |
| **Rating** | **Adjectival**  **Rating** | **Definition** |
|  | **Exceptional** | Performance meets contractual requirements and exceeds many to the Government’s benefit. The contractual performance of the element or sub-element being evaluated was accomplished with few minor problems for which corrective actions taken by the contractor were highly effective. |
|  | **Very Good** | Performance meets contractual requirements and exceeds some to the Government’s benefit. The contractual performance of the element or sub-element being evaluated was accomplished with some minor problems for which corrective actions taken by the contractor was effective. |
|  | **Satisfactory** | Performance meets contractual requirements. The contractual performance of the element or sub-element contains some minor problems for which corrective actions taken by the contractor appear or were satisfactory. |
|  | **Marginal** | Performance does not meet some contractual requirements. The contractual performance of the element or sub-element being evaluated reflects a serious problem for which the contractor has not yet identified corrective actions. The contractor’s proposed actions appear only marginally effective or were not fully implemented. |
|  | **Unsatisfactory** | Performance does not meet most contractual requirements and recovery is not likely in a timely manner. The contractual performance of the element or sub-element contains a serious problem(s) for which the contractor’s corrective actions appear or were ineffective. |
|  | **Not Applicable** |  |

**Additional Comments:**

Click here to enter text.

**(d) Management of Key Personnel**

|  |  |  |
| --- | --- | --- |
| **Rating** | **Adjectival**  **Rating** | **Definition** |
|  | **Exceptional** | Performance meets contractual requirements and exceeds many to the Government’s benefit. The contractual performance of the element or sub-element being evaluated was accomplished with few minor problems for which corrective actions taken by the contractor were highly effective. |
|  | **Very Good** | Performance meets contractual requirements and exceeds some to the Government’s benefit. The contractual performance of the element or sub-element being evaluated was accomplished with some minor problems for which corrective actions taken by the contractor was effective. |
|  | **Satisfactory** | Performance meets contractual requirements. The contractual performance of the element or sub-element contains some minor problems for which corrective actions taken by the contractor appear or were satisfactory. |
|  | **Marginal** | Performance does not meet some contractual requirements. The contractual performance of the element or sub-element being evaluated reflects a serious problem for which the contractor has not yet identified corrective actions. The contractor’s proposed actions appear only marginally effective or were not fully implemented. |
|  | **Unsatisfactory** | Performance does not meet most contractual requirements and recovery is not likely in a timely manner. The contractual performance of the element or sub-element contains a serious problem(s) for which the contractor’s corrective actions appear or were ineffective. |
|  | **Not Applicable** |  |

**Additional Comments:**

Click here to enter text.

**(e) Small Business Utilization**

|  |  |  |
| --- | --- | --- |
| **Rating** | **Adjectival**  **Rating** | **Definition** |
|  | **Exceptional** | Exceeded all statutory goals or goals as negotiated. Had exceptional success with initiatives to assist, promote, and utilize small business (SB), small disadvantaged business (SDB), women-owned small business (WOSB), HUBZone small business, veteran-owned small business (VOSB) and service disabled veteran owned small business (SDVOSB). Complied with FAR 52.219-8, Utilization of Small Business Concerns. Exceeded any other small business participation requirements incorporated in the contract/order, including the use of small businesses in mission critical aspects of the program. Went above and beyond the required elements of the subcontracting plan and other small business requirements of the contract/order. Completed and submitted Individual Subcontract Reports and/or Summary Subcontract Reports in an accurate and timely manner. |
|  | **Very Good** | Met all of the statutory goals or goals as negotiated. Had significant success with initiatives to assist, promote and utilize SB, SDB, WOSB, HUBZone, VOSB, and SDVOSB. Complied with FAR 52.219-8, Utilization of Small Business Concerns. Met or exceeded any other small business participation requirements incorporated in the contract/order, including the use of small businesses in mission critical aspects of the program. Endeavored to go above and beyond the required elements of the subcontracting plan. Completed and submitted Individual Subcontract Reports and/or Summary Subcontract Reports in an accurate and timely manner. |
|  | **Satisfactory** | Met all of the statutory goals or goals as negotiated. Had significant success with initiatives to assist, promote and utilize SB, SDB, WOSB, HUBZone, VOSB, and SDVOSB. Complied with FAR 52.219-8, Utilization of Small Business Concerns. Met or exceeded any other small business participation requirements incorporated in the contract/order, including the use of small businesses in mission critical aspects of the program. Endeavored to go above and beyond the required elements of the subcontracting plan. Completed and submitted Individual Subcontract Reports and/or Summary Subcontract Reports in an accurate and timely manner. |
|  | **Marginal** | Deficient in meeting key subcontracting plan elements. Deficient in complying with FAR 52.219-8, Utilization of Small Business Concerns, and any other small business participation requirements in the contract/order. Did not submit Individual Subcontract Reports and/or Summary Subcontract Reports in an accurate or timely manner. Failed to satisfy one or more requirements of a corrective action plan currently in place; however, does show an interest in bringing performance to a satisfactory level and has demonstrated a commitment to apply the necessary resources to do so. Required a corrective action plan. |
|  | **Unsatisfactory** | Deficient in meeting key subcontracting plan elements. Deficient in complying with FAR 52.219-8, Utilization of Small Business Concerns, and any other small business participation requirements in the contract/order. Did not submit Individual Subcontract Reports and/or Summary Subcontract Reports in an accurate or timely manner. Failed to satisfy one or more requirements of a corrective action plan currently in place; however, does show an interest in bringing performance to a satisfactory level and has demonstrated a commitment to apply the necessary resources to do so. Required a corrective action plan. |
|  | **Not Applicable** |  |

**Additional Comments:**

Click here to enter text.